

System Access Request Form

The ETFS is accessed through Secure Access Washington (SAW). Go to <https://secureaccess.wa.gov/> to create a SAW account, if you do not have one. Scan and email this completed form to etfinfo@arcwa.org or mail your completed form to:

Developmental Disabilities Endowment Trust Fund
c/o The Arc Washington State
2638 State Ave NE
Olympia, WA 98506

Go to the [Developmental Disabilities Endowment Trust Fund](#) webpages for links to ETFS User Manuals that have instructions on how to create a SAW account and how to log in to ETFS. After you have a SAW account, and we have added you to ETFS, you will receive a welcome email.

Requestor Information

USER INFORMATION			
FIRST NAME	LAST NAME	WORK PHONE	CELL PHONE
TRUST ACCOUNT INFORMATION			
ACCOUNT HOLDER'S NAME	ACCOUNT NUMBER	RELATIONSHIP	
SECURE ACCESS WASHINGTON (SAW) INFORMATION			
SAW EMAIL	SAW USER NAME		

Requestor Agreement

By signing this form I certify that I am authorized to view and/or submit information on behalf of the Trust Account Holder(s) listed above, will practice adequate Password management by keeping Passwords confidential and agree to the Conditions of Use Access Agreement: <http://www.commerce.wa.gov/privacy-information/conditions-use-access-agreement/>.

PRINTED NAME	SIGNATURE	DATE